

# A report

# 03

## A report is made of a number of elements:

- ✔ **time of the event** (last year, last week, two days ago, in 2017.....)
- ✔ **place of the event** (Marrakesh, Ait Ourire, at CLC, at the Congress Palace...)
- ✔ **objective of the event** (to sensitize/ to celebrate/ to reward/ to find some solutions...)
- ✔ **organizers of the event** (teachers, students, club members, foreign NGOs, jury....)
- ✔ **attendants** (100 people, 20 students, local people, doctors, film stars,.....)
- ✔ **what happened** (rewarding, sensitizing, informing, dealing with issues, finding ways to..)
- ✔ **your opinion** (it was excellent, it was informative, it was fruitful, it was very interesting,....)



*(the date of the event), I attended (name of the activity) in (place of the event). The objective of the event was to (the objective of the event). Several people attended it; approximately (number of the attendants) were present there. The activity was organized by (organizers) and continued for (4hours, one day, one week,..). There were a variety of activities during the event. (presentations, shows, short films, discussions, debate, poster exhibition, workshops, competitions, prize distribution ceremony..). For me, (I am happy to attend this event because...../ As far as I am concerned, I liked all the activities because...../ In my view, the event was very informative and ...)*

**Topic** Write a report, using the information in the chart below.

• <b>organizers</b>	festival's jury and Moroccan authorities.
• <b>event</b>	the international film festival
• <b>date and place</b>	from 2nd to 10th December 2016 at the Congress Palace, Marrakesh.
• <b>participants</b>	500 people: actors, actresses, book writers, cinema stars, local people..
• <b>activities</b>	<ul style="list-style-type: none"> <li>• screening films, music, dances, visiting international cinema galleries, having interviews, socializing with stars....</li> <li>• special Moroccan music, and dancing moves,.....</li> <li>• Russian actors, actresses, directors and producers were rewarded</li> <li>• Abdel Raouf was honoured too.....</li> </ul>
• <b>conclusion</b>	your opinion and reaction

*Last December, I attended the international film festival in Marrakesh. It took place at the Congress Palace. The objective of this event was to reward a number of Arab and foreign stars.*

*Several spectators attended this festival; approximately a five hundred people were there including actors, actresses, book writers, cinema stars, and local people. The activities were organized by the festival's jury and Moroccan authorities and continued from the 2nd December to the 10th 2016. There were different activities during the event such as welcoming and socializing with international cinema stars; and it's a golden opportunity for us to greet and take pictures with these celebrities. Also, they screened nineteen films inside the palace and in "Jamaa Lafna square", too. Other shows include some special Moroccan music, dancing moves, and international cinema galleries. During this celebration, the jury presented the film, "The Age of Shadows" by Korean director Kim Jae Won and Oscar nominee for the best foreign film this year.*

*A number of Russian actors, actresses, directors and producers were rewarded and honoured. The festival also honours some local and foreign cinema stars including the Moroccan actor Abdel Raouf, the director Abdellah Mesbahi and the Iranian director Abbas Kiarostami. By the end of the ceremony, they jury handed out the golden prizes to the Russian stars whose films were excellent and highly interesting.*

*For me, I liked this event much because it made me know more about foreign film industry, also enjoying the direct meeting with TV stars as well as the music and dances.*

**PRACTICE 1** Write a report using the information in the chart below.

• <b>organizers</b>	the English supervisor and some senior professors
• <b>event</b>	the benefits of using technology in teaching
• <b>date and place</b>	13th March, at the conference room at Zarktouni High School
• <b>participants</b>	about 70 teacher trainees, novice teachers, Private School teachers
• <b>activities</b>	<b>morning:</b> 2 presentations, short film and discussion..... <b>afternoon:</b> workshops, semi lectures, competition, prize distribution.....
• <b>conclusion</b>	opinions and reactions.....

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**PRACTICE 2** Write a report using the information in the chart below.

• <b>organizers</b>	club members, and some teachers
• <b>event</b>	the danger of taking drugs
• <b>date and place</b>	10th April, conference room at Hassan II High School
• <b>participants</b>	about 100 people: teachers, students, school club, parents, local citizens, doctors.....
• <b>activities</b>	<b>morning:</b> 2 presentations, film and discussion..... <b>afternoon:</b> debate, presentation, poster exhibitions, competition, prize distribution.....
• <b>conclusion</b>	opinions and reactions.....

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